

## ORDERING INFORMATION

### How To Order

Visit our website at:

**DavisArt.com**

(payment by credit card only)

Call toll-free: **800-533-2847**

Fax your order to: **508-753-3834**

Mail your order to:

**Davis Publications, Inc.**

**50 Portland Street,**

**Worcester, MA 01608**

Email your purchase order to:

**Orders@DavisArt.com**

When placing an order be sure to include:

1. A copy of the signed purchase order
2. Shipping address
3. Billing address
4. Product title(s)
5. Order code(s)
6. Quantity
7. Price(s)
8. Other charges (tax, shipping & handling)

### Credit Card/ Purchase Card Orders

Visa, MasterCard, Discover, American Express, and School Purchase Cards are accepted for all orders less than \$10,000. Due to heightened credit card security measures, credit card information must be complete and accurate. The 3-digit (4-digit AMEX) security code must be included.

The Bill To address must be your credit card billing address. Credit card payments for orders of \$5,000 or more will be charged a 3% processing fee.

### School Orders

School orders will be accepted on official school purchase orders, school letterhead, or by attaching a purchase order to the order form on page 44. All orders must be signed by an authorized individual.

### Individual Orders

Orders can be placed by mail, phone, fax, or online. See order form on page 44. Your order must be prepaid with a check, VISA, MasterCard, Discover, or American Express. **Online orders accept credit cards only.** Applicable sales tax will be added to all orders.

### Order Codes and ISBNs

All Davis Publications titles are listed with an ISBN or order code in this catalog. Each order code corresponds to a 13-digit ISBN. If you require the full ISBN, contact our Customer Support department at 800-533-2847 ext. 2, or go to DavisArt.com.

### Shipping and Handling

**Orders over \$100.00 add 10% of your total order. Orders under \$100.00 add \$10.00 for shipping and handling. For international orders, call for specific shipping and handling rates.**

All of our shipping materials are recyclable.

**All order discrepancies must be reported within 15 days of receipt of order.**

### Davis Digital eBooks

eBook Class Sets are available as a subscription; options include 1-, 2-, 4-, 6-, or 8-year licenses with access to the Davis Art Images Library. Information about accessing your account on DavisArtSpace.com will be emailed to you, once your order is processed.

### Digital Images Subscription

The Davis Art Images Library is available as a subscription; options include 4-, 6-, or 8-year licenses. If you purchase an eBook Class Set, the images subscription is included in your purchase. Once your order is processed, information about accessing your account on DavisArtSpace.com will be emailed to you. Contact Scholars Resource (ScholarsResource.com) to license individual images from the Davis Library as JPEGs and TIFFs.

### SchoolArts Magazine

*SchoolArts* is published ten times per year, September to June. Use promo code SACF20 to purchase a one-year subscription for only \$19.95, two years for \$34.95, and three years for \$44.95. Regular one-year subscription is \$24.95, two years is \$39.95, and three years is \$49.95. Free shipping in USA. Subscribers in Canada and Mexico add \$15.00 per year for shipping. Digital subscriptions only for all other countries.

### Satisfaction Guaranteed

You have 30 days from receipt to examine any materials you purchase. If not completely satisfied, please contact our Customer Support department to obtain the required return authorization. Items must not be stamped or otherwise marked and must be returned in saleable condition. Shrink-wrapped items must be returned unopened to receive credit, unless defective. Please state specific damage to materials or other reason for return. Sales to bookstores are not eligible for overstock returns. Please request our policy for additional information.

### Prices

All prices are effective until August 31, 2021, and are subject to change without notice. The prices listed in this catalog are school discount prices and do not include applicable sales tax or shipping and handling charges.

### Customer Support Inquiries

For any questions or assistance you may need regarding billing, delivery, adjustments, product availability, or product information, call our Customer Support department, Monday through Friday from 8:30 am to 5:00 pm EST at 800-533-2847 ext. 2.

### Adoptions

Davis Publications, Inc. has materials adopted in all adoption states and in numerous district adoptions. Contact our Customer Support department for required vendor numbers, contract numbers, and adoption prices.

### Samples

Samples are available for textbook materials that are being considered for class-size adoption. To request adoption samples, contact your local representative (see inside back cover), or call our Customer Support department at 800-533-2847, ext. 2. Sample Davis eBooks at **DavisArt.com/Sample**.

### Education Dealers

Many Davis materials are available for distribution by qualified education resellers. Contact our Customer Support department to receive a dealer registration form and dealer discount terms.

### International Orders

For our international customers and schools of the Department of Defense Educational Activity, please contact our office in Worcester, MA, USA for assistance. Phone: 800-533-2847 ext. 2  
Fax: 508-753-3834  
Email: ContactUs@DavisArt.com

### Canadian Orders

For our Canadian customers, contact Oxford University Press Canada.  
Devianne Kelawan  
8 Sampson Mews, Suite 204  
Don Mills, ON  
M3C 0H5  
Phone: 1-800-387-8020  
Fax: 1-800-665-1771  
Email: school.customercare.ca@oup.com